



Extended Day Program

Information 2017-2018 School Year

At Wingra we believe that learning never ends. Our Extended Day Program is not your average after school option; it is planned and run by teachers who teach in tune with Wingra's progressive philosophy. The program is developed to satisfy the needs of the whole child, and each day is well-balanced with organized choices, free play, and group time.

Daily activities are part of a monthly, thematic unit and vary in order to engage a multi-age group of children with a variety of interests. Our program is flexible yet structured in order to nurture a safe and connected group of friends.

Extended Day programming is open to Wingra students, siblings, and friends. The program has its own registration and payment process. Enrollment in Wingra School does not guarantee enrollment in Extended Day.

Programs and Pricing

Our program includes six basic options with two pick up times. We offer weekly programming that consists of *Early Release Mondays* and *After School* on Tuesdays – Fridays. In addition to our regular weekly programming, we also offer *Clubs* that run 4-5 weeks in length. During the first week of school, we offer a *Noon Dismissal Program* and, when there is no school due to conferences, we offer *All Day Programs*. *Drop Ins* are available for all program options, but are not guaranteed.

At the end of each month, **you will be billed through your TADS account** for the actual number of days registered and/or dropped-in with the exception of programs prepaid. (See Prepay Discounts)

1) Early Release Mondays (School dismisses at 2:00 p.m.)

Early Release Mondays are science-focused with regular outings to the Wisconsin Institutes for Discovery and hands-on experiments:

- Half Program: 2:00–4:30 p.m. - \$20/day
- Full Program: 2:00–5:45 p.m. - \$28/day
- Drop-in: 2:00–5:45 p.m. - \$30/day

2) After School (Tuesdays–Fridays, school dismisses at 3:15 p.m.)

During After School, we play on the playground, take trips to the Glen, enjoy unit based activities, and free choice time in the room and gym:

- Half Program: 3:15–4:30 p.m. - \$10/day
- Full Program: 3:15–5:45 p.m. - \$18/day
- Drop-in: 3:15–5:45 p.m. - \$23/day

3) Clubs (separate registration)

Club information and registration is sent out during the school year as clubs are scheduled. Clubs are topic specific and generally run four to six weeks, meeting one day per week. They take place on Mondays from 2:00-4:30 and Tuesdays-Fridays from 3:15-4:30.

4) Noon Dismissal Program (First Week of School: M-F, August 28-September 1)

The first five days of school are dismissed at noon for teacher meetings and development. During the Noon Dismissal Program a variety of activities and field trips are planned. *Please note that all programming ends at 4:30 during this week.*

- Full Program: 12:00–4:30 p.m. - \$34/day
- Drop-in: 12:00–4:30 p.m. - \$37/day

5) All Day Program (Days when school is closed*)

All Day Programs include special outings to places such as Madison Ice Arena, Vilas Zoo, and UW Campus. You may need to pick your child up off campus if registering for the half program.

- Full Program: 8:30 a.m.–5:45 p.m. - \$65/day; drop-in \$75
- Half Program: 8:30 a.m.–1:15 p.m. or 1:00–5:45 p.m. - \$38/day; drop in \$45

*There are 8 days in the 2017-18 school year when school is closed due to conferences.

- Friday, September 15: Goal Setting Conferences
- Monday, October 16: Conference Report Writing
- Thursday, November 9: Parent/Teacher Conferences
- Friday, November 10: Parent/Teacher Conferences
- Monday, February 12: Conference Report Writing
- Friday, March 9: Parent/Teacher Conferences
- Friday, March 16: Parent/Teacher Conferences
- Friday, June 1: Goal Feedback Conference

6) Drop-in

The drop-in option is for families who only require care sporadically or at the last minute. Please keep in mind that space is limited and we are not always able to accommodate last minute drop-ins. The Drop-in fee is the same regardless of pick up time. Our Punch Card provides a discount off of most drop-in rates, but does not guarantee availability.

- Early Release Mondays - \$30
- After School Tues-Fri - \$23
- Noon Dismissal Program - \$37
- All Day Program full program - \$75; half program \$45

Late Pick-Up Policy

The latest pick-up time for all programs is 5:45 p.m. If you registered for a half-program, you must pick up your child at the designated time. We allow a five-minute grace period. After five minutes, you will be charged the full program rate or an additional \$8 for pick up after 5:45.

Snack

A healthy snack is provided each day. If your child has specific dietary needs or taste preferences, we encourage you to send a snack with your child. It is very important that students have sufficient fuel to help them through the rest of the day. Two snacks are provided during All Day Programs. We always welcome healthy snack donations.

Other Program Procedures and Policies

Extended Day follows the same rules and guidelines as the regular school day. Please refer to the Wingra School 2017-2018 Family Handbook for further information.

Registration

In order to benefit from the lowest daily rates, we ask that you register your child(ren) by the first of the month, each month. Otherwise, you will be charged the drop-in rate. If your schedule is consistent, you may register for more than one month at a time. Changes can be made to registration, though dates must be set by the first of every month.

- A paper copy of the monthly registration form is sent home in end-of-week folders near the end of the previous month. All registration forms are available for download on our website.
- You may also email our Extended Day Coordinator, Dawn Liska-Tollefson to register. (dawn@wingraschool.com). For last minute Drop-in registration, please email or text Dawn at 608-206-2953. If you are unable to reach her, please contact the school office at 608-238-2525

Punch Cards

Drop-in punch cards are available for purchase at the beginning of the school year and can only be used for our *After School Program* (Tuesdays-Fridays) and our *Early Release Mondays*. Each punch card is good for 10 full program visits or 20 half program visits in the After School Program . Punches on Early Release Mondays will use 1.5 for a full program and 1 punch for a half program. Each punch card costs \$220 and gives families a discount off the regular drop-in rates. Punch cards must be purchased by Friday, September 1 and are only good for the current school year.

Prepay Discounts (see attached forms)

A 10% discount is available to families who register and pre-pay for all Fall 2017 dates and/or all Spring 2018 dates in any or all of our programs. These discounts are only available if registering for the full program option and a check payable to "Wingra School" is received by the end of the first week of Fall 2017 and the end of the first week of Spring 2018. We have divided the school year this way for tax purposes.

Questions?

Please email our Extended Day Coordinator, Dawn Liska-Tollefson at dawn@wingraschool.org.